



**WASHINGTON MUNICIPAL CLERKS ASSOCIATION
ANNUAL BUSINESS MEETING**

Thursday, March 18, 2010, 9:00 a.m.
Mirabeau Park Hotel, Spokane Valley

CALL TO ORDER:

President Karen Kuznek-Reese called the 40th Annual Business Meeting of the Washington Municipal Clerks Association to order at 9:05 a.m.

Officers Present: President Karen Kuznek-Reese, Past-President Ali Spietz, Vice-President Treva Percival, Treasurer Sheryle Wyatt, and Secretary Cheryl Proffitt-Schmidt.

Board Members Present: Virginia Olsen, Debbie Clark, Kammy Hill, Sandy Paul, and Scott Passey. Alice Bush was excused.

Irvalene Moni, City of Maple Valley served as Parliamentarian.

RESOLUTION OF APPRECIATION:

President Kuznek-Reese read into the record a Resolution of Appreciation honoring the hard work and dedication of the 2009-2010 Conference Planning Committee, chaired by Alice Attwood, Paula Swisher, and Virginia Olsen; the 2009-10 Education Co-Chairs Pam Kolacy and Barbara Price; and City of Spokane Valley Host Clerk Chris Bainbridge; and Mirabeau Park Hotel & Convention Center Sales Director Kay Riplinger, Executive Chef Michael Thornton, Banquet Manager Dean Dandelles, Banquet Supervisor Jessie Hemphill, Reservations Supervisor DeeAnn Moyes and Catering Director Lynn Lee.

Board Member Kammy Hill moved to approve the Resolution of Appreciation. Past-President Ali Spietz, seconded the motion, which passed without objection.

President Kuznek-Reese presented the Resolution of Appreciation to Conference Planning Committee Chairs Alice Attwood, Paula Swisher, and Virginia Olsen; Education Co-Chair Pam Kolacy; and Host Clerk Chris Bainbridge, thanking them for their work in making the conference a success. President Karen Kuznek-Reese also presented the Resolution of Appreciation to Sales Director Kay Riplinger of the Mirabeau Park Hotel & Convention Center.

APPROVAL OF MINUTES:

The minutes of the 39th Annual Business Meeting held on March 19, 2009, were provided in the meeting packet. Hearing no objection President Kuznek-Reese dispensed with the reading of the minutes.

There being no corrections or additions brought forward, the minutes were approved as presented.

TREASURER'S REPORT:

Treasurer Wyatt welcomed the first time attendees and new clerks. She reported that WMCA finances were healthy, due in large part to the auction and fundraising events in support of education. Ms. Wyatt provided an overall summary of all accounts; registers for each account; and a report of the expenditures compared with the budget as of February 24, 2010. She added that several registrations and donations had come in since that date, and at the current time WMCA had 257 active members. Ms. Wyatt added she had retired from the City of Tumwater in July of 2009 and thanked the membership for the opportunity to serve WMCA.

NEW BUSINESS

AUDIT COMMITTEE REPORT:

Betty Garrison, Audit Committee Chair, recognized and thanked the members of the 2009-2010 Audit Committee for their participation. Chair Garrison reported that two audits had been conducted, one in May of 2009 and one in January 2010. The Corporate Records of the Association were found to be complete and in good order per the requirements of RCW 24.03.135, fairly representing the financial activity of the association.

Chair Garrison commended Treasurer Wyatt for her attention to detail and for doing a great job recording and tracking the financial activities of the Association. She noted the full audit report had been provided in the meeting packet.

Audit Committee Chair Betty Garrison moved to accept the Audit Committee Report as presented. The motion passed without objection.

ELECTION RESULTS:

President Kuznek-Reese announced the results of the election:

President-Elect – Treva Percival, Pierce Transit;
Vice-President – Sandy Paul, City of Des Moines;
Secretary – Erin Larson, City of DuPont
Treasurer – Gina Anderson, City of Woodland;
Board Positions – Debbie Burke, City of Normandy Park and Debbie Krumpols, City of Olympia.

Elections Committee Chair Michelle Murphy reported on the election process and reported a total of 148 ballots were received. She recognized and thanked the Election Committee members.

BYLAWS COMMITTEE REPORT:

Christy O'Flaherty, Chair for the Bylaws Committee, recognized and thanked the members of the By-Laws Committee. She stated the Executive Committee had requested the Bylaws

Committee review the Bylaws relative to Article IV – Officers/Board of Directors/Terms.

The Bylaws Committee held multiple meetings and had proposed an amendment to Article IV, Section 1 – Officers and Terms, and also recommended adding a new Section 7 – Removal from Office – Executive Committee to Article IV. The addition of the WMCA logo and some formatting changes were also made to the bylaws.

Chair O’Flaherty noted the proposed amendment was included in the Annual Business Meeting packet and had been mailed to the membership of the association to meet the noticing requirements of the bylaws. Chair O’Flaherty added the by-laws must be amended by a 2/3 vote.

By-Laws Committee Chair O’Flaherty moved to adopt the recommended amendments to the WMCA By-Laws amending Article IV Section 1 – Officers and Terms, and adding to Article IV a new Section 7 – Removal from Office – Executive Committee, as presented to the members. The motion was approved by two-thirds (2/3) of those present.

2010-2011 BUDGET:

President Kuznek-Reese briefly reviewed the proposed 2010-2011 Budget. She commented the Budget Committee had worked hard and thanked Past President Spietz and Treasurer Wyatt for their help in preparing this budget. No questions were raised.

Board Member Virginia Olsen moved to approve the 2010-2011 Budget. Treasurer Sheryle Wyatt seconded the motion, which passed without objection.

OTHER REPORTS:

President Kuznek-Reese thanked all of the committee chairs and members on behalf of the Association who had volunteered their efforts and time, adding they were what made WMCA the strong organization it was.

There being no further business to come before the membership, President Kuznek-Reese declared the 40th Annual Business Meeting adjourned at 9:28 a.m.


Cheryl Proffitt-Schmidt, Secretary