



**WASHINGTON MUNICIPAL CLERKS ASSOCIATION
42nd ANNUAL BUSINESS MEETING
Thursday, March 15, 2012, 9:00 a.m.
Campbell's Resort, Chelan, WA**

CALL TO ORDER:

President Percival called the 42nd Annual Business Meeting of the Washington Municipal Clerks Association to order at 9:00 a.m.

President Percival introduced Carol Etgen, City of Fife who will serve as Parliamentarian.

INTRODUCTION OF THE EXECUTIVE COMMITTEE:

President Treva Percival introduced the Executive Committee: Past-President Karen Kuznek-Reese, President-Elect Sandy Paul, Vice President Vacant, Secretary Erin Larsen, Treasurer Gina Anderson, and Board Members Debbie Burke, Debbie Clark, Virginia Olsen, Scott Passey, Diana Quinn, and Paula Swisher.

RESOLUTION OF APPRECIATION:

President Percival read a Resolution of **A**ppreciation for the staff at Campbell's Resort.

President-Elect Paul **MOVED**, seconded by Treasurer Anderson to adopt the Resolution of Appreciation. The motion **PASSED** unanimously; therefore, satisfying the approval requirement from at least two-thirds (2/3) of those present.

APPROVAL OF MINUTES:

The minutes of the 41st Annual Business Meeting held on March 24, 2011, were provided in the meeting packet. Hearing no objection, President Percival dispensed with the reading of the minutes. There being no corrections or additions brought forward, the minutes were approved as presented.

TREASURER'S REPORT:

Treasurer Anderson provided the treasure's report. A report was provided to the members in the packet. She also reported that we have 325 members. There were no questions.

NEW BUSINESS:

Audit Report

Audit Committee Chair Betty Garrison stated that the committee audited the financial records from April 2010 through 2011 and minutes from May 2011 through 2012 and found the records are in good order. She thanked the Committee and Treasurer Gina Anderson for her outstanding work to keep the records in order. The formal report was provided in the meeting packet. There were no questions.

Betty Garrison **MOVED**, seconded by Board Member Olsen to accept the Audit Report. The motion **PASSED** unanimously.

NEW BUSINESS:

Election Results

President Percival congratulated Sandy Paul as our next President and announced the results:

President - Sandy Paul, City of Des Moines;

President-Elect – Scott Passey, City of Shoreline

Vice-President – Diana Quinn, City of Algona

Secretary – Virginia Olsen, City of Mountlake Terrace

Board Positions – Randy Hinchliffe, City of Waitsburg and Christy O’Flaherty, City of Tukwila

Elections Auditor Molly Towslee recognized and thanked the Election Committee and Executive Committee liaison for their work this year. She reported that 25% of the membership voted. The following list is a breakdown of the votes:

- Scott Passey received 79 votes for President-Elect
- Diana Quinn received 71 votes for Vice President (write in Debbie Burke)
- Virginia Olsen received 79 votes for Secretary
- Randy Hinchliffe received 62 votes for Board Member
- Christy O’Flaherty received 66 votes for Board Member (write in Bobbie Usselman)

President Percival stated that President-Elect Sandy Paul would be sworn in as President this evening.

BYLAWS COMMITTEE REPORT:

President Percival stated that the By-laws can be amended by at least a 2/3 vote at any meeting.

Christy O'Flaherty, Chair for the By-laws Committee, recognized and thanked the members of the By-laws Committee. She highlighted the proposed amendments that were also included in the Annual Business Meeting packet. She confirmed that notices of the changes had been sent by e-mail on February 10th and March 3rd to the membership of the Association to meet the noticing requirements.

Board Member Swisher **MOVED**, seconded by Board Member Clark to adopt the amended By-laws. The motion **PASSED** unanimously; therefore, satisfying the approval requirement from at least two-thirds (2/3) of those present.

2012-2013 BUDGET:

President-Elect Paul briefly reviewed the proposed 2012-2013 Budget. There were no questions.

President-Elect Paul **MOVED**, seconded by Board Member Olsen to approve the 2012-2013 Budget. The motion **PASSED** unanimously

OTHER REPORTS:

Past President Ali Spietz requested that the Executive Committee consider re-opening scholarship opportunities for PDI classes as enrollment is low.

President Percival stated that the committee reports were provided as part of the Annual Business Meeting packet and announced that she would like to forgo each individual Committee presentation. There were no objections. She thanked all the committee members and chairs for their work over the last year.

President Percival unveiled the new logo for WMCA. She stated that it took a long time to get the project completed and thanked Ali Spietz for her hard work.

ADJOURNMENT:

There being no further business to come before the membership, President Percival declared the 42nd Annual Business Meeting adjourned at 9:22 a.m.

Attest:

Erin Larsen CMC, WMCA Secretary