

# 2018 WMCA CONFERENCE SCHEDULE

(updated 2/8/18)

## TUESDAY, MARCH 13

7:30 am – 8:30 am	Breakfast
8:30 am – 12:00 pm	<b>Advanced Academy</b> Topic: Public Speaking Speaker: Joann Tilton and Shalice Tilton Location: <b>Workshop Room</b>
12:00 pm – 1:00 pm	<b>Lunch</b> Location: <b>Workshop Room</b>
1:00 pm – 4:00 pm	<b>Advanced Academy Continued</b> Topic: Public Speaking Speaker: Joann Tilton and Shalice Tilton Location: <b>Workshop Room</b>
5:00 pm – 5:30 pm	<b>Meet and Greet First Time Attendees</b> Location: <b>Pine Room</b>
5:30 pm – 7:00 pm	<b>President's Reception</b> Location: <b>Olympic Ballroom</b>
	<b>Dinner on your own</b>

## WEDNESDAY, MARCH 14

8:00 am – 9:00 am	<b>First Time Attendee/New Clerks Breakfast Session</b> Location: <b>Silver Ballroom</b>		
8:00 am – 9:00 am	<b>Breakfast</b> Location: <b>Gold Ballroom</b>		
9:00 am – 9:45 am	<b>Opening Ceremony</b> Location: <b>Bronze Ballroom</b>		
9:45 am – 10:00 am	<b>Exhibitor Viewing &amp; Break</b> Location: <b>Forest Foyer</b>		
10:00 am – 11:30 pm	<b>General Session/Keynote Address</b> Topic: <b>Leadership, It Starts with Me</b> Speaker: Michelle Ray Location: <b>Bronze Ballroom</b>		
Break 11:30 – 12:00	<b>Exhibit Viewing &amp; Break</b>		
12:00 pm – 1:30 pm	<b>Lunch – Region IX Meeting &amp; VIP Comments</b> (Silent Auction Opens at Noon) Location: <b>Gold/Silver Ballroom</b>		
1:30 pm – 3:00 pm	<b>Class: No More Drama!</b> Speaker: Michelle Ray Location: <b>Bronze Ballroom</b>		
3:00 pm – 3:30 pm	<b>Exhibitor Viewing &amp; Break</b> Location: <b>Forest Foyer</b>		
3:30 pm – 5:00pm	<b>Class: Essential Records – Disaster Response and Recovery</b> Speaker: Scott Sackett State Archives (Ellensburg) Location: <b>Oak/Pine Room</b>	<b>Class: New Clerks</b> Speaker: Ali Spietz  Location: <b>Workshop Room</b>	<b>Class: Public Disclosure – Red Flags from Litigation and Public Records Act Exemptions</b> Speaker: Quinn Plant (WCIA) Location: <b>Bronze Ballroom</b>
5:00 pm – 5:30 pm	<b>WMCA Incoming &amp; Outgoing Committee Chairs Meeting</b> Location: <b>Oak/Pine Room</b>		
5:45 pm – 9:00 pm	<b>Dinner and LIVE Auction</b> Location: <b>Gold/Silver Ballroom</b>		

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## THURSDAY, MARCH 15

8:00 am – 9:00 am	<b>Breakfast</b> <i>Location: Gold/Silver Ballroom</i>		
9:00 am – 10:00 am	<b>Annual Business Meeting</b> <i>Location: Gold/Silver Ballroom</i>		
10:15 am – 10:15 am	<b>Exhibitor Viewing &amp; Break</b> <i>Location: Forest Foyer</i>		
10:15 am – 11:45 am	<b>Class: Running Effective Meetings</b> Speaker: Ann Macfarlane <i>Location: Oak/Pine Room</i>	<b>Class: Finance 101 – Small City Clerks/Treasurers</b> Speakers: Toni Nelson of MRSC/Alice Attwood City of Tonasket <i>Location: Workshop Room</i>	<b>Class: Succession Planning and Review of Personnel Sick Leave Laws</b> Speaker: Corey Osborn, Kennewick HR Director <i>Location: Bronze Ballroom</i>
11:45 am – 1:00 pm	<b>Lunch</b> (Silent Auction Closes at 1 pm) <i>Location: Gold/Silver Ballroom</i>		
1:00 pm – 2:30 pm	<b>Class: Prepping Minutes</b> Speaker: Ann Macfarlane <i>Location: Oak/Pine Room</i>	<b>Class: Finance 201</b> Speaker: Toni Nelson of MRSC/Alice Attwood City of Tonasket <i>Location: Workshop Room</i>	<b>Class: Public Records Updates: Implementing 1594 and 1595 and Case Law Updates</b> Speakers: Oskar Rey, MRSC <i>Location: Bronze Ballroom</i>
2:30 pm – 3:00 pm	<b>Exhibitor Viewing &amp; Break</b> <i>Location: Forest Foyer</i>		
3:00 pm – 4:30 pm	<b>Class: Prepping Minutes</b> Speaker: Ann Macfarlane <i>Location: Oak/Pine Room</i>	<b>Class: CMC/MMC Certification Q/A</b> Speakers: Joann Tilton/Ali Spietz <i>Location: Workshop Room</i>	<b>Class: Public Records Updates: Implementing 1594 and 1595 and Case Law Update</b> Speakers: Oskar Rey, MRSC <i>Location: Bronze Ballroom</i>
6:00 pm – 7:00 pm	<b>Vendors/Exhibitors Reception Social</b> <i>Location: Forest Foyer</i>		
7:00 pm – 12:00 am	<b>Annual Banquet (DJ and dancing afterwards)</b> <i>Clerk of the Year, Swearing in of WMCA Officers, Large Raffle and Grand Raffle</i> <i>Location: Olympic/Gold Ballroom</i>		

## FRIDAY, MARCH 16

7:30 – 8:30 am	<i>Breakfast</i>
8:30 am – 10:00 am	<b>Class: Get a Move On</b> Speaker: Laura Putnam <i>Location: Bronze Ballroom</i>
10:00 am – 10:30 am	<b>Break</b>
10:30 am – 12:00 pm	<b>Class: Discover Your Happiness</b> Speaker: Laura Putnam <i>Location: Bronze Ballroom</i>
12:00 pm	<b>Conference Adjourns / Fundraising Committee \$1 raffle</b>
12:30 pm – 5:00 pm	<b>Executive Committee Board Meeting</b> <i>Location: Oak Room</i>