

2018 WMCA CONFERENCE SCHEDULE

(updated 12/7/17)

TUESDAY, MARCH 13

7:30 – 8:30 am	Breakfast (use voucher in restaurant)
8:30 am – 12:00 pm	Advanced Academy Topic: Public Speaking Speaker: Joann Tilton and Shalice Tilton Location: Workshop Room
12:00 pm – 1:00 pm	Lunch Location: Workshop Room
1:00 pm – 4:00 pm	Advanced Academy Continued Topic: Public Speaking Speaker: Joann Tilton and Shalice Tilton Location: Workshop Room
5:00 pm – 5:30 pm	Meet and Greet First Time Attendees Location: Pine Room
5:30 pm – 7:00 pm	President's Reception Location: Olympic Ballroom
	Dinner on your own

WEDNESDAY, MARCH 14

8:00 am – 9:00 am	First Time Attendee/New Clerks Breakfast Session Location: Silver Ballroom		
8:00 am – 9:00 am	Breakfast Location: Gold Ballroom		
9:00 am – 9:45 am	Opening Ceremony Location: Bronze Ballroom		
9:45 am – 10:00 am	Exhibitor Viewing & Break Location: Forest Foyer		
10:00 am – 11:30 pm	General Session/Keynote Address Topic: Leadership, It Starts with Me Speaker: Michelle Ray Location: Bronze Ballroom		
Break 11:30 – 12:00	Exhibit Viewing & Break		
12:00 pm – 1:30 pm	Lunch – Region IX Meeting & VIP Comments (Silent Auction Opens at Noon,) Location: Gold/Silver Ballroom		
1:30 pm – 3:00 pm	Class: No More Drama! Speaker: Michelle Ray Location: Bronze Ballroom		
3:00 pm – 3:30 pm	Exhibitor Viewing & Break Location: Forest Foyer		
3:30 pm – 5:00pm	Class: New Clerks Speaker: Ali Spietz Location: Oak/Pine Room	Class: Essential Records – Disaster Preparedness Speaker: Scott Sackett State Archives (Ellensburg) Location: Workshop Room	Class: Public Records Act Exemptions Speaker: Jeff Myers (WCIA) Location: Bronze Ballroom
5:00 pm – 5:30 pm	WMCA Incoming & Outgoing Committee Chairs Meeting Location: Oak/Pine Room		
5:45 pm – 9:00 pm	Dinner and LIVE Auction Location: Gold/Silver Ballroom		

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THURSDAY, MARCH 15

8:00 am – 9:00 am	Breakfast <i>Location: Gold/Silver Ballroom</i>		
9:00 am – 10:00 am	Annual Business Meeting <i>Location: Gold/Silver Ballroom</i>		
10:15 am – 10:15 am	Exhibitor Viewing & Break <i>Location: Forest Foyer</i>		
10:15 am – 11:45 am	Class: Running Effective Meetings Speaker: Ann Macfarlane <i>Location: Oak/Pine Room</i>	Class: Finance 101 – Small City Clerks/Treasurers Speakers: Alice Attwood organ. Toni Nelson of MRSC <i>Location: Workshop Room</i>	Class: HR Manager – Personnel new requirements/laws (i.e, sick leave), Speaker: Cory Osbourne, Kennewick HR Director <i>Location: Bronze Ballroom</i>
11:45 am – 1:00 pm	Lunch (Silent Auction Closes at 1 pm) <i>Location: Gold/Silver Ballroom</i>		
1:00 pm – 2:30 pm	Class: Prepping Minutes Speaker: Ann Macfarlane <i>Location: Oak/Pine Room</i>	Class: Finance 201 Speaker: Alice Attwood organ. With Toni Nelson of MRSC AWC/Department of Revenue Monthly Excise Tax Reporting? <i>Location: Workshop Room</i>	Class: Public Records Updates: Implementing 1594 and 1595 and beyond Speakers: Oskar Rey, MRSC <i>Location: Bronze Ballroom</i>
2:30 pm – 3:00 pm	Exhibitor Viewing & Break <i>Location: Forest Foyer</i>		
3:00 pm – 4:30 pm	Class: Prepping Minutes Speaker: Ann Macfarlane <i>Location: Oak/Pine Room</i>	Class: CMC/MMC Certification Q/A Speakers: Joann Tilton/Ali Spietz <i>Location: Workshop Room</i>	Class: Public Records Updates: Implementing 1594 and 1595 and beyond Speakers: Oskar Rey, MRSC <i>Location: Bronze Ballroom</i>
6:00 pm – 7:00 pm	Vendors/Exhibitors Reception Social <i>Location: Forest Foyer</i>		
7:00 pm – 12:00 am	Annual Banquet (DJ and dancing afterwards) <i>Clerk of the Year, Swearing in of WMCA Officers, Large Raffle and Grand Raffle</i> <i>Location: Olympic/Gold Ballroom</i>		

FRIDAY, MARCH 16

7:30 – 8:30 am	Breakfast (use voucher in restaurant)
8:30 am – 10:00 am	Class: TBD (Wellness Topic) Speaker: AWC Sponsored <i>Location: Bronze Ballroom</i>
10:00 am – 10:30 am	Break
10:30 am – 12:00 pm	Class: TBD (Wellness Topic continued) Speaker: AWC Sponsored <i>Location: Bronze Ballroom</i>
12:00 pm	Conference Adjourns / Fundraising Committee \$1 raffle
12:30 pm – 5:00 pm	Executive Committee Board Meeting <i>Location: Oak Room</i>