



# **WMCA Education Coordinator Application**

**Due Date: May 31, 2018  
Email to [volsen@ci.mlt.wa.us](mailto:volsen@ci.mlt.wa.us)**

The full job description for the Education Coordinator can be found on the committee page at [www.wmcaclerks.org](http://www.wmcaclerks.org).

Name:

Title:

Agency:

Years in Local Government and Years in Clerks Office:

The term for this position is the remainder of the three-year term that was originally appointed in October of 2014 and reappointed in 2017. Are you able to serve through October of 2020 (fall academy/mini-conference)?

Attendance at the fall and spring academies is required. Travel and accommodations for these events are not covered by WMCA. Attendance at the IIMC Conference and Education Colloquium are required and travel and accommodations for the IIMC Conference/Education Colloquium are paid for by WMCA.

Are you able to meet these requirements? Please submit a letter from your supervisor that supports your time away from the office to attend these events during your term.

This position requires a minimum of three years on the WMCA Executive Committee OR two years as Education Committee Chair. Please state your experience in these two capacities and the dates in which you served.

Please describe your experience serving on the WMCA Education Committee, NCI Committee, and/or IIMC Education Committee.

Along with this application, please submit a copy of your resume. The WMCA President will contact you for an interview. Once the interviews are completed, the President will recommend a candidate for appointment as Education Coordinator to the WMCA Executive Committee for approval at its June 22, 2018 Board Meeting. The Executive Committee is planning the 2018 Fall Mini-Conference (Athenian Dialogue and Academy) and the new Education Coordinator is expected to attend this event in 2018.