



Washington

Municipal Clerks Association

SEPTEMBER, 1981 NEWSLETTER

BRITISH COLUMBIA MUNICIPAL OFFICERS CONFERENCE-1981 DOROTHY SCHAUERMAN, CMC WMCA President

As WMCA President, I was delegated to represent our Association at the British Columbia Municipal Officers Annual Conference in Harrison Hot Springs, B.C., June 2-4, 1981.

The Conference Theme, "Enhancing the Image of Local Government" basically related to the goals and aims of our Clerks Association. Essentially, we try to achieve these goals with our Certification Program and with the subjects we deal with at our annual conferences.

It is interesting to note that the British Columbia Association is subsidized by their Government, so their conference budget allows them to meet at resort hotels and to hire outside speakers and consultants to participate in the conference program.

The workshop "Dealing Effectively With Problem Employees" was expertly presented by Mr. Bob LeFufy, a Management Training Consultant. Other subjects covered at the conference included Records Management, Revenue Sources, and Dealing with Industrial Development.

It was announced at the conference that WMCA was granting a scholarship for one of the British Columbia Officers to attend the Basic Skills Seminar required for Certification. Later I was pleased to learn that the scholarship will, in fact, be for three people to attend from British Columbia. They were amazed that our association, which is self-supporting, would be so generous. It was indeed a giant step forward for our good neighbor policy.

Because most of the British Columbia members deal directly with municipal finance, I suggested that they also exchange representation with the Washington Municipal Finance Officers at the Annual Conferences. I contacted Jim Bannerman, W.M.F.O.A. President, and he invited John Murray, B.C. Municipal Officers President, to be their guest at their conference in Spokane in September.

It was a neat experience for me to attend the British Columbia Conference again this year. They are warm and friendly people and I was made to feel most welcome with their group. I look forward to attending future conferences.

!!CONGRATULATIONS!!

Bouquets to MARY COOK, Olympia Finance Director-City Clerk. Mary has been elected to the Executive Board of the Municipal Finance Officers Association of the United States and Canada for a term of three years succeeding Lou Person, Director of the Department of Management and Budget of Anchorage, Alaska, in this position on the board. Mary is one of only three women to serve on the board in the history of its inception in 1906. CONGRATULATIONS!

1981 IIMC CONFERENCE
HELEN STODDEN, CMC
WMCA Past-President

The conference, held at The Peach Tree Plaza, in Atlanta, Georgia, was opened with a welcome by Mayor Maynard Jackson. He is truly a dynamic speaker and gave the Clerks of the nation a most important message on the importance of their office and its competent operation. He said the Clerks maintain the "guts" of the City and if that office fails, there are real problems for a City.

Senator Nunn, the main speaker for the opening session, stated that Congress would pass a budget by department and not line item, and there would be hearings all summer to

dole out these funds. Changes will be from Categorical to Block Grants as follows:

1. Energy
2. Social Services
3. Health Services
4. Education

First priority for the Country will be economy of the nation. Second priority is reduction of crime.

Wall Street predicts interest rates will go sky high. Less government borrowing will mean lower interest rates. The nation needs incentives for personal savings.

He stated that we must be preparing to do without Federal Revenue and get ready for less. Anyone can be good managers in good times, but it takes real managers in bad times!

I attended an interesting session on "Risk Management". Risk Management Priorities should be:

1. Safety training for employees.
2. Personnel policies on safety.
3. Having funded reserves and increasing deductibles.
4. Insurance is last step in risk management.

Other sessions I attended:

1. Stress and how to handle it.
2. Communication & decision making.
3. Public relations.
4. Asserting your image.
5. Organizing and staffing for a more effective Commission.
6. A session for presidents and representatives from each State and Country to tell what we do in our City and what our State Association does. Washington State has one of the best budgeting manuals and the most stringent auditing procedures.

It was noted the Cities of the State of Georgia do not even have to set up a budget and have no auditing system.

This was an interesting, enjoyable and educational Conference.

WMCA 12TH ANNUAL CONFERENCE
MARGERY PRICE, CMC
WMCA Secretary

Approximately 80 WMCA members met April 21, 22, 23 and 24, 1981 at the Sheraton, Spokane, for our 12th annual conference. Guest of honor was Len Ormiston, West Vancouver, B.C., President, Municipal Officers' Association of British Columbia.

The conference began with a Get-Acquainted Hospitality Room hosted by Steve Norman of Seattle-Northwest Securities.

Dr. Steven Cato of Central Washington University, WMCA Certification Institute Director, reviewed the certification program and his plans for the coming year. Dr. Cato announced he was returning his fee of \$925 for conducting the Academy Session to the WMCA scholarship fund.

Other conference sessions were: Terry Novak, Spokane City Manager, tips on public speaking and during the luncheon, delegates were welcomed by Mayor Ron Bair. Norma-Porteous gave a presentation on Handwriting Analysis.

An excellent session on Local Improvement District procedures and new changes in LID laws was given by Attorney Robert Campbell of Roberts, Shefelman, Lawrence, Gay & Moch of Seattle, and Bob Yeasting, Financial Consultant with Foster & Marshall, Inc., Seattle.

Bob Yeasting of Foster & Marshall, Inc. hosted an attitude adjustment hour Wednesday evening, at which time the first annual auction was held. Proceeds of \$390 were added to our scholarship fund, thanks to enthusiastic participation and a fine job by Dave Grove, auctioneer.

Thursday morning's concurrent sessions were Rick Yale of Olympia speaking on Data Processing, and Linda Ruehle, Marie Jensen and Delores Mead conducted a workshop on "Streamlining Your Council Meeting," covering agendas, minute taking techniques and parliamentary procedure.

Dick Baranovich of Pacific Power & Light, Portland, gave an outstanding workshop on convincing management to establish a records management program. Helen Stodden and Georgette Wendt held a workshop on Procedures and Benefits of Becoming a Code City.

Alma Spithill of Central Washington University captivated us with "Stereotyping May be Bad for your Health: A Case for Androgeny." Several clerks had received previous instruction from Alma during the 1980 certification seminars.

Jim McCampbell described the use of RCW's. Linda Miller and Reg Eaton conducted a workshop on Cash Basis Book-keeping for Small Cities and Towns.

Thursday evening Seattle First National Bank and Lincoln Mutual Savings Bank hosted a cocktail party followed by a \$1.98 Beauty Contest conducted by President Schauerman. First prize of \$1.98 was won by Dallas Cowboy Cheer Leader Ms. Jamie Neher (aka Jim Neher) Okanogan. After the banquet we were entertained by vocalist Mrs. Jim Chase.

On Friday morning a Share & Tell Workshop was conducted by President Schauerman and Past President Helen Stodden. Jim McCampbell, State Examiner, answered questions. The conference adjourned after the Friday luncheon.

@@@@@@@@@@@@@@@@@@@@

MARY BENSON, Clerk-Treasurer, Tumwater, was recently honored by the Olympia Business and Professional Women as "Woman of Achievement of 1980." Mary has been Clerk-Treasurer for seven years. She received her CMC in 1981, and is attending night school at the University of Puget Sound working toward a degree in public administration.

PAT WEBER
MEMBER OF IIMC ACADEMY

At the 1981 IIMC Conference held in Atlanta, Georgia, 30 Certified Municipal Clerks were awarded membership in the Academy for Advanced Education at a special ceremony held during the Annual Business Meeting by IIMC President Robert W. Pritchard, CMC. Pat Weber, Bellevue City Clerk, was the only Washington Municipal Clerk to have achieved this honor.

LEGISLATIVE COMMITTEE REPORT
LINDA RUEHLE, Chairman

Following are a few bills considered during the 1981 legislative session which are of interest to City Clerks:

HOUSE BILL 439 - Re filing Declaration of Candacy (municipal elections) with the City Clerks rather than the County Auditors: HB 439 DIED in the Senate Rules Committee. Unfortunately, time just ran out before it could be acted upon; it was then sent back to the House Rules Committee. Representative Francis North, 47th Leg. Dist., has advised me that she intends to revive the Bill next year.

SUBSTITUTE HOUSE BILL 374 - Re Annexations: SHB 374 PASSED after being amended at the last minute by the Senate to apply mainly to cities with a population of 400,000 or more (City of Seattle). However, Sections 6, 7 and 8 of this new law do apply to all cities. In summary:

- a. A petition calling for an election to vote on annexation must now be filed first with the prosecuting attorney (rather than with the legislative body of the city) for certification. If the prosecuting attorney certifies the petition, it is then forwarded to the legislative body of the city. (Sec. 6)
- b. Legislative bodies may annex territory outside the limits of the city (whether contiguous or non-contiguous) for any municipal purpose when such territory is owned by the city. (Sec. 7)
- c. New requirement re annexation of fire district areas by cities: Residents of a fire protection district who are not within the annexed area may require (by majority vote) the annexing city to assume responsibility for fire protection and for operation and maintenance of the district's property, facilities and equipment throughout the district, and to pay the code city a reasonable fee for such services. (Sec. 8)

HOUSE BILL 705 - Re cities operating a cable T.V. system: HB 705 PASSED the House and Senate, but was VETOED by Governor Spellman. This Bill would have prevented cities from owning and operating a cable T.V. system.

HOUSE BILL 749 - Re authorizing cities to impose an additional 1/2 cent local sales tax: HB 749 DIED in the Senate in the final hours of the 1981 session; however, this Bill will be the subject of an interim study by a joint House-Senate committee and will probably be adopted early in the 1982 session. This measure has some positive and some negative features that cities need to fully understand. For instance, as a "trade off" for the new taxing authority, cities would be prohibited from levying development fees for development of public facilities-- such as system development charges for parks (including land dedications), streets, storm drainage, etc. Note: As presently written, however, the Bill would not prohibit cities from levying development fees for utility systems.

Please take time to read the Final 1981 AWC Legislative Bulletin. Copies of the entire Bills are available through AWC.

As chairman of the Legislative Committee for WMCA, I would like to see more Clerks take an active role in the legislative issues that effect our cities in the coming years. I would also welcome any suggestions regarding future lobbying efforts, and would like to hear from cities who feel strongly for or against proposed legislation next year so we, as a group, can let our position be known on Capitol Hill!



"JUST A SIMPLE AYE OR NAY WILL SUFFICE, HIGBY, IF YOU DON'T MIND."

— from the Kentucky City Magazine

THE VOLCANO EXPLODED AND PROVIDED OUR "GLASH"
 SCHOLARSHIP FUND RAISING PROJECT
 DELORES MEAD, CMC

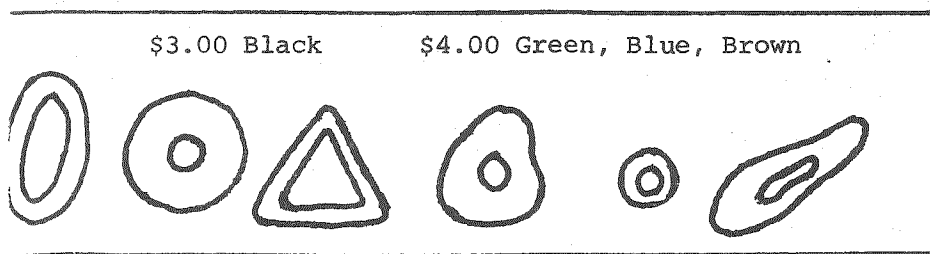
Two scholarships this year have been funded from the sale of "Glash" also called "Ash Holes" and "Circles of Fire." Made from Mt. St. Helens ash, glass and epoxy chemical bonding agent, the gems can be worn on neck chains, key chains or carried as good luck amulets/charms.

Seattle glass blowers have created these one of a kind, unique and inexpensive gifts, which have found their way to many parts of the world, easily mailable in letters or cards. The jewelry items are available from President Dottie and members of the Education and Scholarship Committee. Be sure to get your own personal Mt. St. Helens Glash memorabilia, and pick up a few extra for friends, relatives, associates, members of other clubs and organizations.

Contact: Dottie Schauerman, WMCA President, Odessa
 Del Mead, WMCA Vice President, Renton
 Marge Price, WMCA Secretary, Kennewick

If you would be interested in selling "Glash" for the scholarship Fund, let us know!

 * "AUTHENTIC GLASH" *
 * Hand Blown From *
 * Mt. St. Helen Ash! *
 * *****



COMING EVENTS

Marie O'Connell, Bellevue Deputy Clerk, has plans well under way for our 1982 annual conference to be held at the new Red Lion Inn, Bellevue.

An advanced Professional Development Seminar for Academy credit will be held April 12 and 13, 1982, two days prior to our 1982 conference at the Red Lion Inn, Bellevue. The session will be limited to 25 participants.

The Basic Skills Seminar will be held in Ellensburg in mid-June, 1982, and the Professional Development Seminar will be held in Ellensburg in July, 1982. Advanced registration forms will be provided in your next Newsletter. Fees will be approximately the same as last year. Please remember these seminars when preparing your budget.

Harry Sites, Retired Assistant Chief Examiner, Division of Municipal Corporations, passed away after an extended illness. He was with the State Examiner's Office approximately 30 years, and was well known by Clerks throughout the State.

Recently married, Pat Weber, Bellevue City Clerk, to Gene Gladwell. Best Wishes!

ANNUAL DUES STATEMENT
 Washington Municipal Clerks Association

Officers:

Dorothy Schauerman	President
Delores Mead	1st Vice President
Bernard Parker	2nd Vice President
Margery Price	Secretary
Gertrude Erickson	Treasurer

Municipal Clerks Association Membership -- 4/1/81 to 4/1/82

1st Member (City Clerk)	\$15
2nd Member	\$10

Please send dues along with this form to:

Gertrude Erickson, Treasurer
 Washington Municipal Clerks Association
 420 N. Pearl Street
 Ellensburg, WA 98926

Payment enclosed for:

_____	_____
Name	Name
_____	_____
Title	Title
_____	_____
Address	Address
_____	_____
City/Zip Code	City/Zip Code

Another form to fill out?

Please take just one minute and complete the form below as it applies to yourself and your deputy. The information is very important to help us complete our records.

Please return to:
 M.A.PRICE, City Clerk
 P.O. Box 6108
 Kennewick, WA 99336

City/Address:

Name/Title:

Name/Title:

WMCA Member _____
 WMCA Certified _____
 IIMC Member _____
 IIMC Certified _____

WMCA Member _____
 WMCA Certified _____
 IIMC Member _____
 IIMC Certified _____

Sessions Completed 1 2 3 4 5
 (Circle)

Sessions Completed 1 2 3 4 5
 (Circle)

Academy 1 2 3
 (Circle)

Academy 1 2 3
 (Circle)

KENNEWICK CITY CLERK
P. O. BOX 6108
KENNEWICK, WA 99336

CITY CLERK
TOWN HALL
P. O. BOX 218
ODESSA, WA 99159

