



# NEWSLETTER

## Washington Municipal Clerks Association

No. 86-1

January 1986

### PRESIDENT'S MESSAGE

January 1986

Greetings and Happy New Year!

It's hard to believe another year has come and gone so quickly. I hope 1985 was a good year for you...it was for me; and I think 1986 will be even better!

First and foremost, I'd like to point out that the dates referred to in the last Newsletter for our 1986 Conference and Advanced Academy were incorrect. The correct dates for our 1986 WMCA Conference are April 23, 24 and 25; and the two-day Advanced Academy will be held April 21 and 22, at the Red Lion Inn in Pasco, WA. (MARK YOUR CALENDARS!)

By the time you read this Newsletter, the WMCA Executive Board will have met and finalized the Conference agenda. It looks really exciting, and we hope you will plan to attend. Dave Grove, WMCA 1st V.P. (Port Townsend) and Evelyn Wells (Pasco) and Marge Price (Kennewick), Co-hosts, have been working diligently to bring you the best Conference ever!

The theme I have chosen this year is: "BE THE BEST YOU CAN BE...in the Municipal Clerk's Profession." One of the ways to be the best you can be is to keep up with the state of the art in your profession. I'm a firm believer in continuing education! Through our Certification Program at the University of Washington, our Advanced Academy sessions, and our annual Conference, you will learn new techniques for your job and how to communicate better with people, and you will "grow" in your professional development. If we continue to learn and strive for excellence, we can only better ourselves and our positions as Municipal Clerks.

In October, I attended the third annual Conference of the Oregon Association of Municipal Recorders (OAMR), as a guest, and I learned a lot! I brought back new ideas and valuable information to my City. It was a very successful Conference and a rewarding experience for me. Marge Price was also in attendance and was presented a beautiful plaque by the members of OAMR in appreciation of all her efforts and work in helping the Oregon Recorders organize their State Association. Good show, Marge!

The IIMC Region IX meeting was held in Seattle November 16 with 14 Clerks in attendance, as well as John Hunnewell, IIMC Executive Director. After much discussion regarding the "rotation policy" for IIMC Director positions from Region IX states, a special Ad Hoc Committee was formed to further study the issue and try to resolve it. The Committee consists of the State Association Presidents from Alaska, Oregon, California and Washington, and one other Clerk from each State designated by the respective Presidents. I have designated Dave Grove, WMCA 1st Vice President. In other action, we decided not to host a Region IX hospitality room in Boston next May at the IIMC Conference; but, instead, to work together on incoming IIMC President Helen Kawagoe's reception. (By the way, Helen will be our Keynote Speaker again this year at our Conference in Pasco--and we are delighted!) We also voted to support Marcella Dalke, Kodiak, Alaska, in her bid for election to complete the unexpired Reg. IX Director's position (election to be held in Boston in May).

This may be the last Newsletter published prior to our Conference in April. This issue contains lots of good information about the upcoming Conference, so I hope you will read it thoroughly and become as enthusiastic as I am about attending. The Conference registration materials will be mailed to you by the end of February. Oh...and don't forget to bring items to the Conference for our annual auction. This is how we fund scholarships for Clerks to attend the Certification Institute... so start accumulating those auction items now to help it be successful. In addition, we will have new WMCA barrel bags and portfolios for sale at the Conference (as well as our WMCA T-shirts).

My best wishes to you for good health and happiness in 1986. I look forward to seeing you in Pasco!

LINDA RUEHLE, OMC  
WMCA President  
Issaquah City Clerk

## BECOME AN IIMC MEMBER

As your IIMC Membership Committee member from our great State, I recommend and urge those who have not joined IIMC, to do so. Much information is available and sent to us as well as monthly newsletters. Should you wish additional information contact me at (206) 491-3210, Tim McGuire, CMC, City of Lacey.

## WMCA FUND-RAISING ITEMS FOR SALE AT 1986 CONFERENCE

Be sure to plan to bring a few extra dollars for the 1986 WMCA ANNUAL CONFERENCE! WMCA will be selling two new fund-raising items next year, the proceeds from which will support the WMCA Scholarship Fund.

One fund-raising item will be a quality vinyl portfolio with clipboard and pocket for loose papers, custom silk screened with the name of our Association on the front; great for organizing all those papers Clerks and Clerk/Treasurers always need to carry.

The second fund-raising item for sale will be a nylon barrel tote bag that folds into its own zippered pocket--perfect to carry home with you all the fun acution items you'll purchase at the Conference. The tote bag will also be emblazoned with our WMCA name and logo.

Look forward to buying a souvenir for yourself and supporting our Scholarship Fund at the same time!

## IIMC FOUNDATION SCHOLARSHIP APPLICATIONS AVAILABLE

IIMC members who plan to attend their first course at a Municipal Clerks Institute in 1986-1987 are invited to apply for scholarship assistance from the Education Foundation of IIMC. To be considered, completed applications must be received by February 29, 1986. The selection process will take place in March and the scholarships will be awarded in April. Formal scholarship presentations will be made at the IIMC annual conference in May 1986 in Boston.

The Foundation intends to award up to ten scholarships of approximately \$200 in each of IIMC's Regions I-IX. Funds for the Foundation program have been obtained from substantial donations by twenty-eight charter members (see October IIMC News Digest) and from thousands of contributions by Municipal Clerks in a voluntary assessment to their IIMC dues or conference registration.

The requirements of candidates for scholarships are IIMC membership and a commitment to embark on the first year of study at an IIMC approved Municipal Clerks Institute between 6/1/86 and 6/30/87. At present, 37 separate institutions conduct Municipal Clerks Institutes which are approved by IIMC.

The criteria for selection within eligible candidates in each Region will be individual need and merit. The Foundation's scholarship committee has developed a convenient application form that you can use to summarize and document (demonstrate) your case for the Foundation's consideration. There is no application fee.

Copies of Education Foundation Scholarship applications can be obtained from IIMC Headquarters, 160 North Altadena Drive, Pasadena, CA, 91107.

## DEADLINE DRAWS NEAR

Persons who are seeking ways to reduce their taxes for 1985 may wish to consider becoming Charter Members in the Municipal Education Foundation of the IIMC. This not-for-profit corporation has been organized to obtain funds for the support of scholarships, education programs, and research projects which will supplement the activities of the IIMC and enhance the Municipal Clerk's profession.

A tax-deductible contribution of \$100 or better will qualify a person to receive a bronze certificate as a Foundation Charter Member; a contribution of \$250 qualifies one for a silver membership certificate; and a \$500 or more gift makes a person a gold member. The closing date to become a Foundation Charter Member is 5/22/86.

Thus far, nearly \$6,000 has been raised from donations by three dozen persons and state associations. Send contributions payable to "Education Foundation of IIMC," or requests for donation forms and information to IIMC Headquarters.

Charter Members from Washington so far are: Margery Price, CMC, Kennewick  
Delores Mead, CMC (Retired), Renton  
Irene Varney Moran, CMC (Retired), Edmonds

## ANNOUNCING 1986 WMCA ADVANCED ACADEMY

The WMCA Education/Scholarship Committee is pleased to announce its 1986 Advanced Academy.

This year's Academy session will consist of two days of training scheduled the Monday and Tuesday prior to WMCA's Annual Conference in April.

Our theme this year will be "Excellence"

and your Education/Scholarship Committee has worked hard to bring you two days of learning in this popular subject area. MONDAY, APRIL 21, 1986, our presentor will be MARY LOU LaPIERRE of Karen Johnston and Associates, whose workshop will be "How to Negotiate Win/Win Solutions." TUESDAY, APRIL 22, we are pleased to present JO ANN NAI-CHE of Kennewick's Consultant and Speakers Placement Bureau, whose presentation will round out our theme of "Excellence."

Both sessions will take place at the Pasco RED LION MOTOR INN, the site of the WMCA Annual Conference. Your Committee is very pleased to announce it has been able to hold the line on costs bringing you both days of Academy for the same cost as last year--\$80.00. Luncheon on both days will be included. Lodging accommodations must be arranged separately, with these costs not included in the \$80.00 ACADEMY REGISTRATION FEE. Look for details of starting times in our Call to Conference bulletin due out the first of March. Mark your calendar today for these important dates!

#### 1ST VICE PRESIDENT'S REPORT

We have a fine cast of speakers lined up for our Conference in April at the Pasco Red Lion Inn. Make plans now to attend so you will have the money set aside in your budget to cover the expenses.

Herb Robinson, a professional speaker for over 20 years from the Spokane area, is going to present some excellent material on "Trust Building." Pat Schwab, who spoke to us last year in Kelso, is going to address the topic of "Leadership Using The Situation Approach." I am sure you will enjoy our speaker on the last day of the Conference, JoAnn Nai-Che, who is going to show us how to "Project Professionalism." JoAnn is a professional from the Tri-Cities area.

Some of the other speakers and programs you can expect are Dr. Ernie Miller from the University of Washington, Kathleen Collins from the Local Government Personnel Institute, a legal panel, a Legislative Update, and some good information on Executive Sessions.

Helen Kawagoe, OMC, 1st Vice President for IIMC, from Carson, California, will be our Keynote speaker. Those who met Helen last year can attest to the warmth of her personality. All in all, 1986 promises to be a very good year.

Plan NOW to attend the Washington Municipal Clerks Conference in the sunny Tri-Cities, April 23-25, 1986, at the Red Lion Motor Inn, in Pasco, Washington.

Marge Price and Evelyn Wells have been working diligently to put together a convention that will be both educational and entertaining. Dave Grove is assembling some outstanding speakers whose expertise should benefit all our cities. Our entertainment is truly exciting. Per poll of City Clerks, we will dispense with luncheon speakers and use this time in getting to know one another better. Our entertainment schedule is as follows:

Wednesday Afternoon, April 23. A tour of Preston Winery will be conducted at 3:30 P.M. For those of you who wish to participate, they offer a delightful "tasting" room and unusual gift shop. Transportation will be provided and our return to the Red Lion will allow us time to change for evening auction and dinner.

Wednesday Evening, April 23. Our auction dinner will have a Western Theme complete with hearty Western buffet. As an incentive, there will be a "Weekend for Two" at any Red Lion Inn for the best Western dressed. At this time, the judges' names will remain anonymous.

Wednesday and Thursday, April 23 and 24. For the physically fit (spouses), our Golf Course is directly in back of the Red Lion, and Columbia Basin College (across street) has indicated we might have use of their tennis courts.

Thursday, Noon Luncheon, April 24. There will be a fashion show by Youngs of Pasco, depicting proper attire for the working woman. Primarily, she will show fashions that can go from work to formal dinner with a change of accessories.

Thursday Evening Banquet and Installation of Officers, April 24. Our Current Miss Tri-Cities, Julie Soderquist, will entertain us with a piano rendition. Her first runner-up, Sharon MacGettigan, will perform a modern jazz routine.

After installation of Officers, we will be further entertained by the dance team of "Hank and Neva" who will perform a dance exhibition of 50's Rock 'N Roll and Modern Country Swing. Afterwards, they have indicated they would allow audience participation so we could learn these steps.

**LEGISLATIVE REPORT  
SENATE BILL 3800 PUBLICATION COSTS**

Thank you for taking the time and trouble to respond to the request of legal publication costs I recently sent to you.

The letter request was sent to 266 cities and towns, and 127 responded. Seventy-six of the respondents were adversely affected by the new publication requirements.

Representatives of the WMCA and AWC staff met with Senator Alan Thompson, Chair of the Senate Governmental Operations Committee, to review the financial impact of S.B. 3800 (Chapter 469, Laws of 1985). We used this information to support our argument.

A proposal is now in the process of being drafted that would meet the objective of informing the public without requiring unnecessary publishing and creating undue financial burden on cities. When this is completed, we will be asking you to urge your Mayor and Councilmembers to correspond directly with your Legislators to back this measure.

I'll keep you informed of future developments.

Marie K. O'Connel, CMC  
WMCA Legislative Chair  
Bellevue City Clerk

**RETIRED**

Ruby Trotter, City Clerk, City of Sequim, Washington, retired December 31, 1985, after 25 years with the city. Happy retirement, Ruby--you've earned it!

**WANTED: NEWSLETTER EDITOR**

As you all know by now, the Newsletter is late and I want to apologize. When Coralee McConnehey, City Clerk of Auburn, left her position with the city, the WMCA Newsletter also "lost." Now we are looking for a permanent editor and layout typist for our Newsletter. If you want to promote our profession and do something to benefit your Association, please say "yes" and volunteer to be our Newsletter editor. Please contact me, Jim Neher, City of North Bend, if interested.

**1986 CERTIFICATION DATES**

The following are the dates for the Professional Development CERTIFICATION SEMINARS:

PD I	August 3-8
PD II	July 13-18
PD III	July 20-25

WASHINGTON MUNICIPAL CLERKS ASSOC.  
**NEWSLETTER**  
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