

**WASHINGTON MUNICIPAL CLERKS ASSOCIATION  
EXECUTIVE COMMITTEE MONTHLY REPORT**

**FEBRUARY 2009**

By Alice M. Bush, MMC  
Past President

**CONGRATULATIONS VICKI REISTER!**

Congratulations to Vicki Reister, City Clerk of Wenatchee, who is retiring on March 6! Lucky Vicki! Instead of tending to late Council meetings she will be tending to two lovely grandchildren – what a great trade! In addition to indulging over grandchildren, she will be joining several quilting groups, and even starting a new singles group... hmmm that sounds like work – fun work ☺ that is! A heartfelt thanks to Vicki for her years of participation in WMCA! We will truly miss her enthusiasm and smiling face. Best wishes to Vicki in her golden years!

**CONGRATULATIONS DEBBIE BURKE, CMC**

Kudos to Debbie Burke, City Clerk of Normandy, for earning her CMC designation! Way to go Debbie!

**CAN YOU BELIEVE IT? ONLY A MONTH AWAY TO THE  
2009 CONFERENCE (March 18-20)  
MASTER ACADEMY (March 17)  
QUINAULT BEACH AND RESORT IN OCEAN SHORES**

The program is set, the speakers are ready, meals have been selected, auction items are rolling in, as are the vendors & sponsors and the decorations have arrived. The only thing left to do is register and join us for a fun, educational conference.

Don't forget to register early for the conference! Return your registration form by February 13 and save \$25 on the Master Academy and \$50 on the annual conference. Go to [www.wmcaclerks.org](http://www.wmcaclerks.org) for a registration form. Important pre-conference information can also be found on our web site.

**Call 1-888-461-2214** to make your room reservations and make sure you say that you are with the Washington Municipal Clerks Association to receive the conference rates. Don't wait or you may not have a room at the conference hotel!

If the Quinault Beach Resort and Casino is full, the Ramada Hotel (2.5 miles away) has rooms available for \$99 per night, call 1-866-671-7700 to make a reservation. Also the Quinault offers a free shuttle service to and from the Ramada.

3 CMC "Experience" or "Educational" or "Recertification" points can be earned by attending the Master Academy session, "Everyone Deserves a Second Chance – Even You" presented by award-winning speaker Deb Sofield.

Just a reminder that it is still chilly in March, so you may want to bring along a jacket to guard against the cold.

### **AUCTION ITEMS**

A great way to support the scholarship fund is to provide items for the auction during the 2009 WMCA conference. Examples of past auction items include: gift baskets, jewelry, overnight or weekend trips, and handmade specialties.

### **STILL WANTED: MAJOR SPONSORS**

The Planning Committee is continuing to seek potential sponsors for the 2009 Conference. Please email Virginia Olsen at [VOlsen@ci.mt.wa.us](mailto:VOlsen@ci.mt.wa.us) for more information.

### **NEED AUCTION AND RAFFLE ITEMS!**

Your donation of an auction or raffle item is a great way to support the scholarship fund. Examples of popular items include gift baskets, jewelry, wine, overnight or weekend trips, handmade specialties, craft and other gift items. The proceeds help fund scholarships for members who might otherwise not be able to attend conferences and other Professional Development Programs.

Please deliver your auction items to the registration desk at your earliest opportunity upon arrival at the resort to allow us time to inventory the items and prepare for this fun event.

Also, \$1 raffle tickets will be available for purchase at the conference for a chance to win a variety of great prizes including \$100 in cash and a \$100 gift certificate for gasoline.

### **NEED 18 MORE AWESOME CLERKS!**

Can you believe 44 clerks are busy selling Grand Raffle tickets to help fund scholarships?! The Fundraising Committee is so close to achieving their goal to sell **all** the \$5 Grand Raffle tickets before March 2009.

There are only 180 tickets left to sell. Please consider selling a book of tickets (10 tickets per book) to your office mates, friends, or family before

the conference. Contact the Fundraising Committee Co-Chairs Valerie Loffler at [valerie-loffler@ci.kennewick.wa.us](mailto:valerie-loffler@ci.kennewick.wa.us) or Debby Barham at [dbarham@ci.richland.wa.us](mailto:dbarham@ci.richland.wa.us) to get your book(s) of tickets.

Thank you for your time and efforts on behalf of your Association!

### **BYLAWS COMMITTEE UPDATE**

The WMCA Executive Committee ratified the Bylaws Committee recommendation to place before the membership a proposed amendment to Article X of the WMCA Bylaws with regard to records retention for non-profit organizations and the recordkeeping of corporate records. The Bylaws Amendment will be submitted to the membership prior to the vote at the Annual Business meeting on March 19.

### **DON'T FORGET TO VOTE FOR WMCA OFFICERS AND BOARD DIRECTORS!**

The Elections Committee received declarations of candidacy and recommended a full slate of candidates to the Executive Committee at their January 16 meeting. Ballot preparation and mailing is underway. Fully paid WMCA voting members should look for the ballot packet in early February. Returned ballots must be received no later than February 20. Happy voting!

### **CLERK OF THE YEAR**

The Awards Committee recently completed its review of the nominations for the prestigious Clerk of the Year Award. Their recommendations were forwarded to President Spietz for her final decision.

Only one of the several nominations received will be selected for the coveted Clerk of the Year Award, but all nominees will be informed of their nomination. It's quite an honor even to be nominated, and it's important that our members realize how much they're respected and valued by their community and WMCA.

The award(s) will be announced at the Annual Banquet on Thursday, March 19 in Ocean Shores.

### **WMCA 2010 CONFERENCE COMMITTEES**

Don't forget to think about what committee you would like to sign up for at this year's conference. Each of you has wonderful talents that need to be shared! Consider signing up for one or more of our 12 committees: Audit, Awards, Bylaws, Communications, Conference Planning, Education, Elections, Fundraising & Special Projects, Historical, Legislative, Membership, and Scholarship.

For more information about the committees see the descriptions on the [WMCA website](#). Some of these committees work all year round while some are mostly busy around conference time. Sign up sheets will be at the annual conference in Ocean Shores or you can contact President-Elect Bob Baker at [bobb@ci.newcastle.wa.us](mailto:bobb@ci.newcastle.wa.us) for more information.

### **GRANT - IIMC ANNUAL CONFERENCE IN CHICAGO (May 2009)!**

The IIMC Conference Grant Program provides for one IIMC member from each Region (I through XI) a grant award covering registration expenses for the 2009 IIMC Annual Conference in Chicago, IL (a \$560 value). If you are interested in applying for the 2009 conference grant and meet the established criteria, please go to [www.iimc.com](http://www.iimc.com), find "Latest News" in the right hand column and click on "Conference Grant Award" to download the application. If you are already planning to attend, this would free your registration money for Academy classes or if you are able to travel to the conference, but can't afford the registration, here's your chance!

Applications must be postmarked by Feb. 28, 2009. We really want to award a Region IX grant! If you have questions, contact Pam Kolacy at [pkolacy@cityofpt.us](mailto:pkolacy@cityofpt.us)

### **2009 NCI SCHOLARSHIPS AVAILABLE!**

Don't forget! NCI Scholarship applications for the 2009 Northwest Clerks Institute can be found at [www.wmcaclerks.org](http://www.wmcaclerks.org) and the deadline for filing is February 13, 2009.

<b>NCI DATES TO REMEMBER</b>	
NORTHWEST CLERKS INSTITUTE PD I	MAY 31 – JUNE 5, 2009
NORTHWEST CLERKS INSTITUTE PD II	JUNE 7 – 12, 2009
NORTHWEST CLERKS INSTITUTE PD III	JUNE 14 – 19, 2009
NORTHWEST CLERKS INSTITUTE PD IV	JUNE 10 – 13, 2009

### **VACANT POSITION ON THE WMCA EXECUTIVE COMMITTEE,**

As a result of JoAnne Giesbrecht's resignation, there is a vacancy on the WMCA Executive Committee.

In accordance with our Bylaws, the Executive Committee invites members to apply for appointment to the vacated board member position for the balance of the term (March 2011). To apply, please prepare the following:

- Letter of Interest (include your name, title, place of employment, and a statement of why you feel you should be appointed).
- A signed Declaration of Candidacy as follows:

**“I declare myself as a candidate for the position of Board Member. I declare that I am an active WMCA member in good standing. I request that my name be considered by the Executive Committee for appointment to the position of Board Member for the duration of the unexpired term, through March 2011.”**

- Letter of support from your Mayor, City or County Administrator or Manager supporting your candidacy and increased involvement in WMCA.

Please keep in mind that travel costs associated with attending quarterly Executive Committee meetings are your responsibility and are not covered by WMCA.

It is the Executive Committee's desire to have the new Board Member appointed in time for our March 20, 2009 meeting. Please mail your packet, postmarked no later than **Friday, February 13, 2009** to Ali Spietz, WMCA President, City of Mercer Island, 9611 SE 36<sup>th</sup> Street, Mercer Island, WA 98040.

Because we need **original signatures** on the Declaration of Candidacy and the Letter of Support, these documents must be submitted in hard copy.