

WMCA EXECUTIVE COMMITTEE REPORT

JULY – 2010

Debbie Clark, CMC
Board Member



PRESIDENT'S MESSAGE

Happy belated 4th of July! I hope everyone had a wonderful weekend!

The Executive Committee recently held their quarterly board meeting in sunny Sequim!

At that meeting we:

- Discussed the location of future conferences. We discussed the options of
 - holding our annual conference in the same location each year. This would make it easier on the planning committee. It would alleviate the costs associated with all the site visits and the need to determine conference layouts each year.
 - holding the conference at the same location and alternating on the east side and west side for the same reasons referenced above; or
 - continuing to hold the conference in a different location each year.The EC decided to ask you, our members, your preference. Treva Percival is developing a survey using surveymonkey.com. You will soon receive an email asking for your input. Please complete the survey letting us know your preference.
- Approved a contract with Campbell's Resort in Lake Chelan for the 2012 conference.
- Reviewed evaluations from the 2010 conference. The evaluations indicated that most everyone was pleased with the conference. This year the survey was conducted online. We did not receive as many responses as we had hoped. Next year paper evaluations will be completed with each class. We will also conduct an overall evaluation online following the conference. We received great input on possible topics and classes for the 2011 conference.
- Appointed Diana Quinn as a backup treasurer.
- Set conference registration at the same rate as the 2010 conference.
- Discussed marketing WMCA. Ali Spietz is developing a brochure that will explain all about WMCA and its membership benefits. We are also exploring the option of attending other conferences such as AWC, WCCMA, etc., to get the word out about our profession and the value of the clerk, the education and the networking.
- Are developing retention schedules for WMCA so everyone will know how long we have to keep transferring all the boxes of documents to each committee chair 😊.
- Approved the speaker and content for the Fall Academy.

The next EC meeting will be October 22, 2010 at the Heathman Lodge in Vancouver, which is the location for our 2011 annual conference.

If you have any questions, please do not hesitate to contact any member of the EC.
President Karen

MEET YOUR TWO NEW EXECUTIVE COMMITTEE BOARD MEMBERS!



Diana Quinn, CMC, City of Algona and Claire Lider, CMC, City of Battle Ground
Congratulations!!!

SCHOLARSHIP COMMITTEE:

MARGE PRICE SCHOLARSHIP OPPORTUNITY FOR FALL ACADEMY

As part of the Washington Municipal Clerks Association (WMCA) efforts to encourage IIMC Certified Municipal Clerks to take advantage of continuing educational opportunities, Marge Price Scholarships are available for the registration costs for members working towards achieving the status of MMC. WMCA is pleased to offer the following scholarship opportunity at this time:

WMCA Fall Advanced Academy – two (2) scholarships for registration only. Deadline for applications is Monday, August 16, 2010.

SCHOLARSHIP REQUIREMENTS:

Applicant must be a member in good standing of the Washington Municipal Clerks Association and have achieved Certified Municipal Clerk status. **A copy of your Certification must be attached to the application.**

Applicant must have requested his/her government agency to financially underwrite costs and been denied funding.

Applicant must submit a letter from his/her immediate supervisor that:

- Indicates that, without a scholarship, the agency cannot fully fund the cost of the applicant attending the session and the applicant will not be able to attend;
- Expresses support for the application; and
- Indicates a commitment to grant time to attend the training in its entirety.

The 2010-2011 Marge Price Scholarship Application & Guideline is available on the WMCA website at <http://www.wmcaclerks.org/WMCA%20Scholarships.htm>. Fall Academy Scholarship Applications are due by **August 16, 2010**.

NORTHWEST CLERK INSTITUTE SCHOLARSHIPS:

Congratulations to the following WMCA members who received a scholarship to attend this year's professional development classes at the Northwest Clerks Institute:

Registration & Housing (PD I):

Jill Allison City of Toledo
Jill Hammond Grant County
Lisa King City of Lynnwood
Jane Montgomery City of Pacific

Brandi Clark City of Okanogan
Tammie Herman City of Ilwaco
Autumn Lingle City of Des Moines
Rosemary Murphy City of Sultan

Registration Only (PD II and PD III):

Craig Attwood City of Okanogan
Shawn Campbell City of Bonney Lake
Traci Herman City of Mountlake Terrace
Kim Morey City of Montesano
Brandy Rinearson City of Port Orchard
Paula Swisher City of Brier

Michelle Brooks City of Leavenworth
Kelly Collins City of Royal City
Lalena Johns Okanogan County
Kristy Powell City of Montesano
Morgan Stubbe C-TRAN

The Executive Committee also accepted the Scholarship Committee's recommendation regarding the Marge Price Scholarships and awarded scholarships for the Master Academy in the amount of \$500 each to:

Terri Berry City of Sumner
Kay Kammer City of Ridgefield

Randy Hinchliffe City of Waitsburg
Sandy Paul City of Des Moines

These scholarships are in addition to the 13 scholarships awarded to WMCA members to attend the annual conference. Many thanks to the Scholarship Committee for their work in evaluating and making recommendations on all of these scholarship applications! Your work does not go unnoticed!

NCI - NORTHWEST CLERKS INSTITUTE

Congratulations to all those who are working toward your CMC or MMC certification!! PD I, II and III along with the PD IV Master Academy were once again held on the beautiful campus of the University of Puget Sound in Tacoma. What a terrific turn out!! Check out the website for more information: <http://www.nwclerksinstitute.org>.



PD I Class 2010



PD I Class 2010

UPCOMING ACADEMY AND CONFERENCE INFORMATION – SAVE THE DATES !!!!

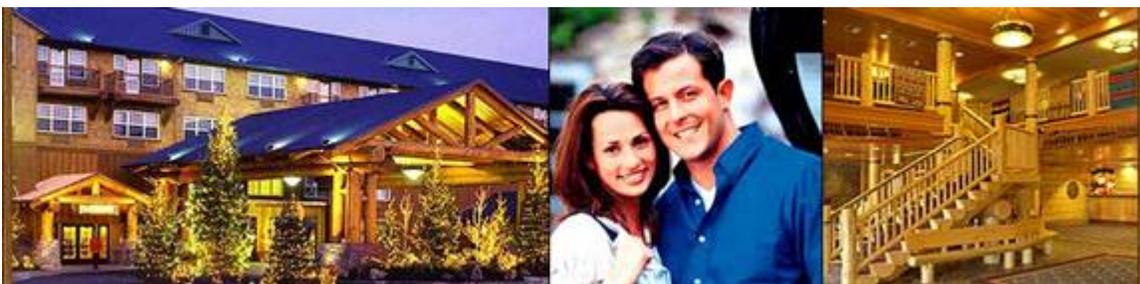
2010 FALL ACADEMY

We have scheduled Fall Academy sessions for:

- Friday, October 1 in the west side, tentatively scheduled for the Bracket Auditorium in Edmonds; and
- Friday, October 8 on the east side in the newly remodeled Richland Library. The host hotel is the Richland Red Lion. Room rates will be \$70/single and \$100/double.

The Education Committee presents Jim Webber who will speak on “Performance Management in the Real World – Practices that Meet the Legal Tests.” Thanks to Debbie Clark, Virginia Olsen, and Pam Kolacy for their work on the logistics.

2011 CONFERENCE ANNOUNCEMENT



The Heathman Lodge in Vancouver will be the site for the 2011 WMCA Annual Conference. The Heathman recently added on 40 guest rooms and 4,000 additional square feet of conference center and they are ready for us to enjoy their facility! The Heathman Lodge is located in a beautiful rustic setting in Vancouver, Washington, just minutes from Vancouver Mall, downtown Vancouver, and 5 miles from Portland International Airport. Situated on the

north bank of the Columbia River, directly across from Portland, Oregon and less than 90 miles from the Pacific Coast, Vancouver is a vibrant city with a unique mix of metropolitan energy, small-town charm, rich history and exciting recreational opportunities. The Heathman Lodge delivers a tranquil, mountain-like retreat brimming with Northwest ambiance and all the amenities you need to get down to business or vacation. Experience a charming artisanal lodge that allows you to escape the world while remaining connected.

Advanced academy will be held Tuesday, March 22, 2011. Conference begins on Wednesday, March 23, 2011 and ends on Friday, March 25, 2011.

LODGING RESERVATIONS

Make your reservations now! The block of rooms for our conference is now open. Room rates are \$110.00 and \$10/person per night for each extra person (taxes not included). Business Level Guestrooms are \$125. Please call 1-888-4754-3100 to make your reservations. Don't forget to say you are with the Washington Municipal Clerks Association for the conference rates. **You must make your reservation prior to February 28, 2011** to receive the special rate. To help ease your budget, share a room and transportation with another clerk. Call your PD or conference buddies and share expenses.

These rates do not include the Vancouver City Occupancy Tax of 10.2% and a \$2.00 per room, per night County Assessment or any other fees imposed by the City or State at the time of our meeting.

The hotel is just 5 minutes from the Portland Airport. The hotel has a shuttle available for \$8 per person per trip. 10-day minimum advanced reservations are required. Same-day shuttle requests cannot be guaranteed. For reservations, please contact shuttle@heathmanlodge.com.

2012 CONFERENCE ANNOUNCEMENT

At the June 25, 2010, WMCA Executive Committee meeting, the EC unanimously agreed to hold the 2012 annual conference at Campbell's Resort in beautiful Lake Chelan. Campbell's is very excited about having us back and is giving us amazing room rates at a price of \$70 for a single and \$90 for a double. The conference will be held from March 13 – 16, 2012.



TELL US WHATS HAPPENING IN YOUR CITY

17th Annual Tour de Terrace

Friday, Saturday and Sunday, July 30, 31 & August 1, Evergreen Playfield, 22205 56th Ave. W., Mountlake Terrace, WA 98043

Tour de Terrace, Mountlake Terrace's Annual, 3-Day, Seafair-sanctioned summer festival features a parade, carnival, live entertainment, street fair with arts and crafts booths, food booths and beer garden. Special events and hours as follows:
Friday, July 30, Noon-11pm, Tour de Terrace Parade, 6:45 pm. Starts on 56th Avenue W at 234th St. SW and ends at Evergreen Playfield.
Saturday, July 31, 9am-11pm, pancake breakfast, 8am-12 noon, classic car show, 10am-3pm, the fireworks display, 10pm.
Sunday, August 1, 9am-6pm.

Rumor has it that the Mayor wants Virginia Olsen to emcee the parade this year!

14TH Annual Lavender Festival

Friday, Saturday and Sunday, July 16 – 18, Sequim

The street fair, located at 4th and Fir Street in Sequim is "Lavender Central," and features more than 140 juried booths. Local foods, wines and live music add to the festivities. Catch the free shuttle busses at the street fair to take you to six lavender farms. Saturday night features a free concert at Music in the Park. A tribute to the Beatles, featuring Crème Tangerine at the James Center for Performing Arts from 6:30 to 9:00 p.m. Jeremiah's BBQ, wild salmon sandwiches, desserts and non-alcoholic beverages will be available for purchase. For more information, visit www.lavenderfestival.com .

Congratulations go out to

Ali Spietz, City Clerk of Mercer Island, on the arrival of her of her newest little nephew "Jude" who was born Wednesday, June 16th!!!

Karen Kuznek-Reese, City Clerk of Sequim, on the arrival of 2 new grandbabies – both boys!! "Liam Osiris Reese" was born May 26 and "Wyatt Reese" was born June 15.

HOUSEKEEPING - DUES REMINDER!

WMCA's fiscal year is May 1, 2010 to April 30, 2011 and it is time to pay your dues! Membership applications were emailed at the end of May. If you have misplaced yours, we never sent you one, the dog ate it, your Mayor shredded it or it just vanished, you can find another membership application on our website, www.wmcaclerks.org.

Please mail your **completed invoice and check** to the **NEW ADDRESS:**

WMCA
Gina Anderson
PO Box 9
Woodland, WA 98674
(360) 225-8281
Your Treasurer thanks you!