

WMCA EXECUTIVE COMMITTEE REPORT

AUGUST – 2010

Sandy Paul, CMC
Vice President



SCHOLARSHIP APPLICATIONS FOR THE WMCA ANNUAL CONFERENCE

You will not want to miss out on the educational and networking opportunities that are provided to Clerks at the WMCA Annual Conference! And you definitely won't want to miss out on a scholarship opportunity to attend the conference!

This year's conference will be held at the beautiful Heathman Lodge in Vancouver, Washington from March 22 – 25, 2011. Scholarship applications can be found on the WMCA website and are due on December 6, 2010

DUES REMINDER

WMCA's fiscal year is May 1, 2010 to April 30, 2011 and it is time to pay your dues! Membership applications were emailed at the end of May. If you have misplaced yours or did not receive one, you can find another membership application at www.wmcaclerks.org.

Please mail your **completed invoice and check** to the **NEW ADDRESS:**

WMCA
Gina Anderson
PO Box 9
Woodland, WA 98674
(360) 225-8281

2010 FALL ACADEMY - REGISTER NOW!



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2010 Washington Municipal Clerks Fall Master Academy Cost: \$125 for WMCA members (see registration form for non-member rates, late fee and refund information). Includes lunch and breaks.

Time: Sessions begin at 9 a.m. and end no later than 4:30 p.m.

Credit: Approved for 3 MMC education or social/professional points OR 3 CMC education or experience points. **Certificates will be issued upon completion of a written exercise.**

Topic: Performance Management in the Real World: Practices that Meet the Legal Tests. Are you a boss? Do you have a boss? Do you want to be the boss? Whatever your current work situation is, you can benefit from this practical and relevant presentation. Topics covered include hiring, performance evaluations, managing performance, terminations, and a special new section on social media in the workplace.

Speaker: **Jim Webber.** Mr. Webber is an experienced investigator, trainer and consultant who spent over twenty years practicing employment law in both private and public sectors. His combination of practical human resources experience (as a former human resource manager) combined with two decades of legal practice make him a uniquely qualified consultant and trainer. Jim's philosophy is that all workplaces can and should be great places to work, and training should never be boring.

Locations: **West side:** Friday, October 1, 2010 - Brackett Auditorium, Edmonds City Hall, third floor, 121 Fifth Ave. N., Edmonds, WA. The host hotel is the Harbor Inn. Rates are \$100 per night including expanded continental breakfast, Wi-Fi, and parking. Call 425-771-5021 before September 17 for reservations. After that, rooms are provided based on availability.

East side: Friday, October 8, 2010 - Richland Library, 955 Northgate Drive, Richland. WA. The host hotel is the Richland Red Lion. Room Rates are \$70/single and \$100/double. To reserve, call 1-800-RED-LION and tell them you are with the Washington Municipal Clerks Association. Call before September 10 to guarantee your room at the special rate. After that rooms are available at special rate only according to availability.

Registration: The form is attached or available at www.wmcaclerks.org. The registration deadlines are two weeks prior to the session.

Questions? Contact Pam Kolacy, pkolacy@cityofpt.us or 360-379-5045.

REGISTRATION FORM – WMCA FALL ACADEMY

“PERFORMANCE MANAGEMENT IN THE REAL WORLD – Practices that Meet the Legal Tests” PRESENTED BY Jim Webber

TWO LOCATIONS – PLEASE MARK THE SESSION YOU WILL ATTEND
Both sessions are scheduled to begin at 9:00 a.m. and end at 4:30 p.m.

WEST SIDE Friday, October 1 Edmonds (Edmonds City Hall) _____ Please register me for the Edmonds session Registration Deadline: September 17, 2010
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EAST SIDE Friday, October 8 Richland (Richland Library) _____ Please register me for the Richland session Registration Deadline: September 24, 2010

Name: _____ Title: _____ Phone: _____

Agency/Institution: _____ E-Mail: _____

Address: _____

Registration Fees (which includes lunch and breaks):

WMCA Member on or before registration deadline*	\$125.00
WMCA Member AFTER registration deadline	\$150.00
Non-Member on or before registration deadline	\$200.00
Non-Member after registration deadline	\$225.00

(Registration must be received no later than registration deadline or the \$25 additional late charge will be assessed.) NO REFUNDS ON REGISTRATION.

***OR, CA, AK and Idaho clerks receive Member rate if members of their state organization**

Mail or e-mail completed Registration Form and forward payment to:

(Make checks payable to the Washington Municipal Clerks Association)

WMCA
Gina Anderson CMC City of Woodland
P.O. Box 9
Woodland, WA 98674

This session has been approved for three CMC education or experience points or three MMC education or social/professional points by IIMC through NW Clerks Institute

Please check the WMCA website for more details! www.wmcaclerks.org

WMCA FALL ACADEMY SCHOLARSHIP OPPORTUNITY!

Have you obtained your CMC status and are now working towards your MMC? If so, you may be eligible for a Margery Price Scholarship. Please look at the Margery Price Scholarship guidelines on the WMCA website at <http://www.wmcaclerks.org/WMCA%20Scholarships.htm>.

The Scholarship Committee is now accepting Margery Price scholarship applications for the WMCA Fall Academy. Don't delay – applications are due August 16, 2010. For more information, please contact Cheryl Proffit-Schmidt at cherylp@ci.north-bend.wa.us.

LOOKING AHEAD TO THE 2011 CONFERENCE – MARK YOUR CALENDAR NOW

The Heathman Lodge in Vancouver will be the site for the 2011 WMCA Annual Conference. The Heathman recently added on 40 guest rooms and 4,000 additional square feet of conference center and they are ready for us to enjoy their facility! The Heathman Lodge is located in a beautiful rustic setting in Vancouver, Washington, just minutes from Vancouver Mall, downtown Vancouver, and 5 miles from Portland International Airport. Situated on the north bank of the Columbia River, directly across from Portland, Oregon and less than 90 miles from the Pacific Coast, Vancouver is a vibrant city with a unique mix of metropolitan energy, small-town charm, rich history and exciting recreational opportunities. The Heathman Lodge delivers a tranquil, mountain-like retreat brimming with Northwest ambiance and all the amenities you need to get down to business or vacation. Experience a charming artisanal lodge that allows you to escape the world while remaining connected.

LODGING RESERVATIONS

Make your reservations now! The block of rooms for our conference is now open. Room rates are \$110.00 and \$10/person per night for each extra person (taxes not included). Business Level Guestrooms are \$125. Please call 1-888-4754-3100 to make your reservations. Don't forget to say you are with the Washington Municipal Clerks Association for the conference rates. **You must make your reservation prior to February 28, 2011** to receive the special rate. To help ease your budget, share a room and transportation with another clerk. Call your PD or conference buddies and share expenses.

These rates do not include the Vancouver City Occupancy Tax of 10.2% and a \$2.00 per room, per night County Assessment or any other fees imposed by the City or State at the time of our meeting.

The hotel is just 5 minutes from the Portland Airport. The hotel has a shuttle available for \$8 per person per trip. 10-day minimum advanced reservations are required. Same-day shuttle requests cannot be guaranteed. For reservations, please contact shuttle@heathmanlodge.com.

